



Ref. No.: StCB/HO/BDD /58/ /2025-26

Dated: 26th August, 2025

Taxi Union/Operators
Shimla HP

Subject: Quotation for Hiring Taxi Service

This letter is a request for a quotation for hiring Taxi Service for an event to be organized by Bank on September 13th and 14th, 2025, at Shimla, Himachal Pradesh.

To ensure seamless transportation for our esteemed guests, we require reliable and efficient taxi services. We need **approximately 60-80** vehicles specifically of the following models

- (1) Etios
- (2) Innova Crysta
- (3) Swift Dezire
- (4) Ertiga
- (5) Force Urbania

The transportation services will be required for the following trips:

(I)

Sr.No	Pickup Point	Drop Point	Date
1.	Chandigarh Airport/ Railway Station	Shimla	13.09.2025
2.	Shimla	Chandigarh Airport/ Railway Station	14.09.2025

(II)

Sr.No	Pickup Point	Drop Point	Date
1.	Chandigarh Airport/ Railway Station	Shimla	13.09.2025
2.	Shimla	Chandigarh Airport/ Railway Station	15.09.2025

(III)

Sr.No	Pickup Point	Drop Point	Date
1.	Shimla Airport/Bus Stand	Shimla	13.09.2025
2.	Shimla	Shimla Airport/Bus Stand	14.09.2025

(IV)

Sr.No	Pickup Point	Drop Point	Date
1.	Shimla Airport/Bus Stand	Shimla	13.09.2025
2.	Shimla	Shimla Airport/Bus Stand	15.09.2025

Note : 1. Clearly mention the Quotation for above mentioned vehicle models .
2. Separate Quotation with stay and without stay of vehicle on 14/09/2025.
3. Quotation for Force Urbania on 14/09/2025 for full day local Shimla.

The vehicles should meet the following criteria:

- Vehicle age should not be more than 5 years
- Valid documents for plying vehicles commercially
- Drivers should be dressed in proper uniforms, ensuring a professional appearance

We expect professional and courteous service, ensuring the safety and comfort of our guests.

We request you to provide a quote for the above-mentioned transportation services, including all applicable charges, taxes and fees. **Please mention the validity of your quotation.**

We look forward to receiving your response within three days.

Please revert on this email address: **bdd@hpscbs.com** or may send at General Manager, HPStCB, Head Office ,The Mall Shimla- 171001

Yours Faithfully

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Assistant General Manager (BDD)

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